**[On Vineyard/winery Letterhead by email]**

**XX** March 2020

**TO WHOM IT MAY CONCERN**

[**Name of vineyard/winery**] is registered as an Essential Business as a food production business.

[**Name of Freight Business**] is contracted to [**Name of vineyard/winery**] to provide essential freight services to us during the Alert Level 4 period in the [**Region**] area, and has advised us that they are [registered as an Essential Business] *or if applicable* [exempt from registration under the Essential Business rules].

If you have any questions about this freight business’s services to us please contact: [**name, phone number**].

Signed:

[Name of senior person at vineyard / winery]
[Name of vineyard/winery]

Letter two: Form of letter to be issued (to driver) by trucking business working for several winegrowers

**[On Freight Business Letterhead by email]**

**XX** March 2020

**TO WHOM IT MAY CONCERN**

[**Name of Freight Business**] is registered with MPI as an Essential Business providing essential freight services to several grape and wine businesses, who are themselves registered as Essential Businesses (as a food production business) in the [**Region**] area. These include **[*insert names of some of grape and wine clients*].**

If you have any questions about this driver’s travel on behalf of [**Name of Freight Business**] please contact: [**name, phone number**], or the relevant grape and wine client.

Signed:

[Name of appropriate senior person]
[Name of Freight Business]

Letter two: Form of letter to be issued (to self!) by owner/driver working for several winegrowers

**[On Owner/driver Freight Business Letterhead or email]**

**XX** March 2020

**TO WHOM IT MAY CONCERN**

[**Name of Freight Business**] [is exempt from registration under the Essential Business rules] *or if applicable* [has registered as an Essential Business]. The business provides essential freight services to several grape and wine businesses, who are themselves registered as Essential Businesses (as a food production business) in the [**Region**] area. These include **[*insert names of some of grape and wine clients*].**

If you have any questions about this driver’s travel on behalf of [**Name of Freight Business**] please contact: [**name, phone number**], or the relevant grape and wine client.

Signed:

[Name of owner/driver]
[Name of Freight Business]