

# Required Actions for SWNZ Certification

Work through this checklist to ensure you are familiar with the types of evidence SWNZ auditors will ask to see in relation to your vineyard biosecurity plan.

Requirements	Types of Evidence*	Requirement met?	
		YES	NO
<b>Biosecurity Vineyard Register:</b> Ensure all details in the Biosecurity Vineyard Register are fully and accurately completed by the 30th June each year.	Latest Biosecurity Vineyard Register submission completed, summary pdf available in My Portal.		
		Comments/Notes:	
		Date completed	
Display biosecurity risk awareness material - <b>Vineyard Biosecurity Guidelines for Best Practice</b> - <b>Most unwanted posters</b> - <b>Catch it, Snap it, Report it to the Biosecurity New Zealand pest and disease hotline 0800 80 99 66.</b> - <b>New Zealand Winegrowers Vineyard Pest and Disease Identification Guide</b>	Hard copy awareness material displayed in area/s where it is available to staff and visitors to the vineyard site, OR held on file.  Could be included with training/ induction material for new staff/ referenced in SOPs or other guidance docs or plans.		
		Comments/Notes:	
		Date completed	
Vines and vegetation are frequently inspected for pests and diseases and results are recorded even when nothing is found (this can be done in conjunction with other vineyard tasks). <i>Note: This is already a SWNZ requirement under the Plant Protection focus area</i>	Evidence as per SWNZ monitoring requirements Records of when surveillance was undertaken, what was found, any follow up Monitoring reports from contracted companies		
		Comments/Notes:	
		Date completed	
Staff, contractors and crop scouts are trained and familiar the wine industry's <b>Most Unwanted</b> and the <b>Vineyard Biosecurity Guidelines for Best Practice</b> and know how and where to report suspected exotic pests - <b>Biosecurity New Zealand pest and disease hotline 0800 80 99 66.</b>	Most Unwanted and Vineyard Biosecurity Guidelines for Best Practice are made available to staff, contractors and crop scouts. Staff/contractors training or induction records show they are taught how to report biosecurity threats		
		Comments/Notes:	
		Date completed	
Pest and disease management and spray plans are developed for the vineyard. <i>Note: This is already a SWNZ requirement under the Plant Protection focus area</i>	Evidence as per SWNZ monitoring requirements - Grapelink Spray Diary compliance.		
		Comments/Notes:	
		Date completed	
New grapevine planting material is sourced from existing New Zealand stock or legally imported through the New Zealand plant imports system.	GGs certificates issued by supplying nursery, nursery correspondence regarding new planting material Labelling on vines/records of planting		
		Comments/Notes:	
		Date completed	
Ensure all new vines/grapevine planting material (including any cuttings and top-graft material sourced from another vineyard) are: - certified to the New New Zealand Winegrowers Grafted Grapevine Standard, OR; - tested negative for grapevine leafroll associated virus-3 and certified true-to-type by DNA testing or a recognised ampelographer.	Correspondence/order confirmation with GGS nursery, vine labels Virus testing results for new planting material Copy of DNA testing results or ampelographer's assessment of new planting material Risk analysis to show adequate risk mitigation strategy		
		Comments/Notes:	
		Date completed	

\* This column is intended to outline possible evidence that could be provided to a SWNZ auditor to demonstrate how your vineyard is meeting the requirements. It is not intended to be an exhaustive list - other types of evidence may also be acceptable.